



**Letter of Understanding to become a Member of the Dismas Fellowship Network and to licence the materials provided on the Dismas Fellowship Network website.**

On behalf of the Friends of Dismas Inc. ("**Friends**") welcome to the Dismas Fellowship Network ("**Network**"). This letter outlines the licensing agreement between Friends, Network and the Dismas Fellowship \_\_\_\_\_ ("**Member**") concerning our providing support to you as a Member in the Network.

The purpose of the relationship between the Friends and the Member is to promote the Dismas approach to support those leaving prison and their loved ones. To best advance this support, the Member will receive and may use Dismas materials, and will be given the opportunity for training and mentorship in best practices. The Member may use these materials and resources for any appropriate purpose in accordance with the practices of Friends. Further, Friends may give monetary support to the Member, the amount and timing to be at the discretion of Friends.

For the first two years of membership, Friends intends to provide the Member with a grant that will be sufficient to cover 75% of the cost of the Member purchasing comprehensive liability insurance in the first year and 50% in year two. Friends will give the Member the contact and policy information of the insurance broker working with Friends to allow the Member to obtain cost effective insurance with coverage that will be the same as other members of the Network. The Member will be fully responsible for completing any application for insurance and ensuring it is correct, for paying for the insurance coverage and for ensuring that any continuing conditions of the insurer are complied with.

Friends have developed a web site to support the Network and to advance the Dismas approach in Canada. Provided the Member continues to be accountable to Friends and generally follows the Dismas approach, the Member will be listed on the Network's web site and will receive all the benefits of that evident support

There is no legal relationship between the Member and Friends and as a result Friends has no liability or responsibility regarding any of the actions of or claims against the Member, including any matter relating to the finances of the Member. In the event that Dismas is sued for any negligence or omission by any person associated with the Member, or because the Member has inappropriately used materials or resources of Friends, the Member shall indemnify Dismas and shall repay any costs or losses of Dismas which result from being sued.

Provided that the Member reasonably uses the Friends' material and resources appropriately and operates in accordance with the practices of the Friends, the relationship of support between Friends and the Member will continue. The Member will annually file a report with Dismas confirming that the insurance coverage remains in place and reporting on the activities of the Member to explain how those activities align with the goals of Dismas. In the event that Friends has any concern about the conduct of the Member, Friends may end this relationship immediately upon written notice to the Member. Upon receipt of such notice, the Member will cease using the Dismas name and will no longer have access to the Members only website.

We are very much looking forward to working with you. There is much to be done to support people leaving prison and we are happy to be working with you on this important public initiative. Please indicate your agreement with the contents of this letter by signing below.

Yours truly,

Friends of Dismas Inc.

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

On behalf of the board of the Dismas Fellowship \_\_\_\_\_ (Location)

\_\_\_\_\_  
Name & Position:

\_\_\_\_\_  
Name & Position: